



U.S. UNIVERSITY APPLICATION PROCESS FOR NOMINEES AND ALTERNATES FOR THE VEF FELLOWSHIP PROGRAM

FREQUENTLY ASKED QUESTIONS (FAQs)

1. Under which circumstances can I receive an application fee waiver?

For VEF Nominees: For the five recommended schools that are part of the VEF Alliance, your application fee will be waived by the school in accordance with the VEF agreement with these universities. If you do not get an application fee waiver from any of these five universities who are members of the VEF Alliance, inform VEF of their refusal immediately. If you do not inform VEF of the situation and you pay the application fees to these universities, VEF will not reimburse you. For the list of VEF Alliance universities, please visit our website at: http://home.vef.gov/alliance_university.php

For VEF Alternates: For any of the five recommended schools that are part of the VEF Alliance, VEF will request that members of the Alliance waive the application fee for alternates for the VEF Fellowship award although the universities are not required to do so. For the list of VEF Alliance universities, please visit our website at: http://home.vef.gov/alliance_university.php. If you become a VEF Fellow, you will be reimbursed any application fees that you paid to these schools. Please save your receipt(s) or evidence of payment for such application fees and submit to VEF as noted below.

For Nominees and Alternates: If any of the five approved schools are not members of the VEF Alliance, you will need to pay the application fee yourself, and VEF will reimburse you if you become a VEF Fellow. Please save your receipt(s) or evidence of payment for such application fees for submission to VEF.

2. How can I prove that I am a VEF nominee/alternate?

VEF will send you an electronic copy of the VEF Financial Support Letter for this purpose.

3. Is the VEF Financial Support Letter submitted by VEF together with the online Letter of Recommendation?

No, the VEF Financial Support Letter will not be submitted with your online recommendation form since there is no space available for that purpose. Therefore, you should include the Financial Support Letter in your application to the university.

4. Does VEF reimburse the postal fee to send hard copy application documents to the U.S. universities?

No, VEF does not reimburse those fees to nominees or alternates.

5. Can VEF send me the electronic version of my Letter of Recommendation (LOR)?

No, VEF does not send the electronic version of the LOR directly to you. Instead, VEF will provide you with the email addresses to use for your recommenders. VEF staff will submit the LOR to the universities on the professors' behalf upon receiving a request from the universities. These email addresses are created by VEF for LOR submission purposes only; they are not the direct email address of the U.S. professor.

6. Can VEF submit the electronic LOR to U.S. universities other than the 5 that are recommended?

Yes, we can submit the online LOR to all the universities to which you apply.

7. I know that VEF will reimburse TOEFL and GRE score reports (those reports that I have already been sent to the U.S. universities). If I retake TOEFL and GRE tests and send the score report to the recommended universities again, will VEF reimburse these new fees?

No, VEF will reimburse the TOEFL and GRE score reports to each of the recommended universities one time only. Please retain evidence that you ordered and paid for these reports.

8. What documents must I submit to VEF before the March 28th deadline (Vietnam Time) for all U.S. admissions?

You will have to submit to VEF all the admission letter(s) and the completed and signed VEF Financial Agreement Forms and any other financial support documents from each institution (irrespective of which university is your top choice), as well as any rejection letter(s) that you may receive.

9. What is the schedule for the monthly University Application Advising (UAA) sessions?

You need to register for the UAA sessions through VEF. The UAA sessions will be held from 8:00 - 9:00 pm (Vietnam time) on the following Fridays via WebEx:

October 19, 2012	February 22, 2013
November 9, 2012	March 15, 2013
December 14, 2012	April 19, 2013
January 18, 2013	May 17, 2013

10. Who should I contact during the application process if I have questions or concerns?

Please contact VEF staff via email: vef2013@vef.gov or phone number: 04-3936 3670. You may also contact the VEF Fellows and Scholars by checking the *VEF Achievements and Directory* posted at our website: www.vef.gov.

Good luck with your U.S. university applications!